



STATE OF WASHINGTON

DEPARTMENT OF LABOR AND INDUSTRIES

Plumber Certification

PO Box 44470 ● Olympia, Washington 98504-4470

March 18, 2026

APRIL BAX
WORKFORCE CONTINUING EDUCATION & DEVELOPMENT, LLC
22 STONEWALL COURT
WOODCLIFF LAKE, NJ 07677

Dear APRIL BAX:

The new course has been approved: please use this information when offering the course.

Course ID number: WA2026-153
Course Title: 2021 UPC With Washington State Amendments - Part 1
Course Type: Plumber
Credit Type: UPC Code
Hours credited: 8.00
Effective Date: 3/3/2026
Expiration Date: 3/3/2029
Internet course: Yes
Correspondence course: No

Per WAC 296-400A-028, you are required to provide the department with an accurate typed course completion roster for each course given within 30 days of completion. The roster must include each participant's name, their Washington plumber or plumber trainee certificate number, the last 4 digits of their social security number, the current course number, location, date of completion, the instructor's name and signature. The department uses the completion roster as final evidence that the participant completed the training. If you fail to provide accurate and timely course rosters the department may revoke or suspend the course approval.

All approved course providers are to enter their course rosters online using the “Trades Education Roster Recording System” (TERRS). As of November 1st, 2019 we will not accept faxed, emailed, or mailed course rosters.

You must also award each participant that completes the course with a certificate. It must include the name of course sponsor, course title, the date the course was completed, current course approval number, number and type of continuing education hours, participant's name, and their Washington plumber or plumber trainee certificate number.

If you wish to renew this course you will be responsible for submitting the renewal prior to the expiration date. If this course is classified as Industry Related Electrical or Plumbing Code Update, you must submit a new application to begin using a new edition of the currently adopted Washington State Electrical Code or Washington State Plumbing Code.

Sincerely,

Plumber Certification Program
(360) 902-5207
(LET 200)