IOWA | Department of Inspections, Appeals, & Licensing

KIM REYNOLDS, GOVERNOR LARRY JOHNSON, JR., DIRECTOR

May 28, 2025

Workforce Continuing Education & Development, LLC
22 Stonewall Court
Woodcliff Lake, NJ 07677
US

Dear Workforce Continuing Education & Development, LLC

Congratulations! Your application for continuing education course approval has been approved for continuing education credit as follows:

Course Name: HVAC Essentials for Contractors and Technicians

PMSB Course Number:	Will be reflected on the Certificate of Completion
Issue Date:	May 19, 2025
Expiration Date:	May 27, 2028
Total Hours Trade:	8
Total Class Hours:	8

Categories of Approval & # of Hours Awarded:

Mechanical Discipline- 8

HVAC/R Discipline- 8

Please do not give out the above Course ID number until the end of class. The ID number should be listed on both the roster and certificate of completion. As a reminder, board rules require you to provide a **Certificate of Completion** to each course attendee at the end of the class. In addition, you are also required to submit a **classroom roster** to our office with all the required information on our sample roster sheet, along with the instructor's signature.

Course approval is valid for three years. Prior to course expiration, please download and submit an application for continuing education course renewal. If the instructor qualifications or course content have changed, you must submit a new application for continuing education course approval. As you know, courses can only be taught by board-approved instructors. Please ensure the instructor approval is valid and current prior to the course date.

All application and renewal forms are available on our website under the Continuing Education tab. If you have not already done so, and you want this course listed on the Training Calendar available on our website, please submit a "Schedule of Course Notification Form" as soon as possible. If you have any questions, please contact the board office at (866) 280-1521.

Plumbing & Mechanical Systems Board Office

Larry Johnson, Jr, Director
Department of Appeal, Inspections & Licensing

IOWA | Department of Inspections, Appeals, & Licensing

KIM REYNOLDS, GOVERNOR CHRIS COURNOYER, LT. GOVERNOR AARON BAACK, INTERIM DIRECTOR

September 9, 2026

Workforce Continuing Education & Development, LLC
22 Stonewall Court
Woodcliff Lake, NJ 07677
US

Dear Workforce Continuing Education & Development, LLC

Congratulations! Your application for continuing education course approval has been approved for continuing education credit as follows:

Course Name: Introduction to Refrigeration, Ducting and Ventilation Systems

PMSB Course Number:	Will be reflected on the Certificate of Completion	**Categories of Approval & # of Hours Awarded:**
Issue Date:	August 24, 2026	Mechanical Discipline- 4
Expiration Date:	September 8, 2029	HVAC/R Discipline- 4
Total Hours Trade:	4	
Total Class Hours:	4	

Please do not give out the above Course ID number until the end of class. The ID number should be listed on both the roster and certificate of completion. As a reminder, board rules require you to provide a **Certificate of Completion** to each course attendee at the end of the class. In addition, you are also required to submit a **classroom roster** to our office with all the required information on our sample roster sheet, along with the instructor's signature.

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Plumbing & Mechanical Systems Board Office

Aaron Baack, Interim Director
Department of Inspections, Appeals & Licensing

September 26, 2026

Workforce Continuing Education & Development, LLC
22 Stonewall Court
Woodcliff Lake, NJ 07677
US

Dear Workforce Continuing Education & Development, LLC

Congratulations! Your application for continuing education course approval has been approved for continuing education credit as follows:

Course Name: Internation Mechanical Code (IMC) 2024 and changes from 2021

		Categories of Approval & # of Hours Awarded:
PMSB Course Number:	Will be reflected on the Certificate of Completion	Mechanical Code- 2
Issue Date:	August 24, 2026	Mechanical Discipline- 2
Expiration Date:	September 25, 2029	HVAC/R Discipline- 2
Total Hours Trade:	2	
Total Class Hours:	2	

Please do not give out the above Course ID number until the end of class. The ID number should be listed on both the roster and certificate of completion. As a reminder, board rules require you to provide a **Certificate of Completion** to each course attendee at the end of the class. In addition, you are also required to submit a **classroom roster** to our office with all the required information on our sample roster sheet, along with the instructor's signature.

Course approval is valid for three years. Prior to course expiration, please download and submit an application for continuing education course renewal. If the instructor qualifications or course content have changed, you must submit a new application for continuing education course approval. As you know, courses can only be taught by board-approved instructors. Please ensure the instructor approval is valid and current prior to the course date.

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Plumbing & Mechanical Systems Board Office

Aaron Baack, Interim Director
Department of Inspections, Appeals & Licensing